1. Course Code

2271

2. Course Title

S71e: Leadership Development Exercises

3. Teacher

YAMANAKA, Toshiyuki

4. Term

Fall 2

5. Course Requirements (Courses / Knowledge prerequisite for this course)

Everybody who wants to become a leader is highly welcome.

6. Course Overview and Objectives

In order to achieve vision & goals, leadership plays a crucially important role. Leadership is not only for CEOs or politicians but also for every business person. In this lecture, we focus on practical skills rather than theory. There are many practical exercises including real activities. All the lectures are very interactive. After finishing this lecture, every student will surely become a great leader.

7. Course Outline

1 Lesson 1: Understand the importance of leadership for ICT project
2 Lesson 2: Elements of leadership & Initial Self-assessment
3 Lesson 3: Vision
4 Lesson 4: Setting goals
5 Lesson 5: Task & Team building
6 Lesson 6: Situational Leadership
7 Lesson 7: Motivation
8 Lesson 8: Power theory
9 Lesson 9 : Feedback
10 Lesson 10 : Coaching
11 Lesson 11 : Facilitation
12 Lesson 12 : Cross Cultural Leadership & Ethical Leadership
13 Lesson 13 : Presentation as a leader
14 Lesson 14 : Presentation as a leader
15 Lesson 15 Volunteering & Social Activities
16

8. Textbooks (Required Books for this course)

To be noticed.

9. Reference Books (optional books for further study)

To be noticed.

10. Course Goals (Attainment Targets)

(1) The students can understand the importance of leadership and explain what leadership is.
(2) The students can have their own visions and strategies as a leader.
(3) The students can implement basic skills such as how to influence others.
(4) The students can make business plans or government policies as a leader.
(5)
(6)
(7)
(8)

11. Correspondence relationship between Educational goals and Course goals

Educational goals of the school			Course Goals
High level ICT skills	Basic academic skills		
	Specialized knowledge and literacy		
Human skill (Tankyu skill)	Ability to continually improve own strengths		(2)(3)
	Ability to discover and resolve the problem in society	Problem setting	(2)(3)(4)
		Hypothesis planning	(2)(3)(4)
		Hypothesis testing	(2)(3)(4)
		Practice	(2)(3)(4)
	Fundamental Competencies for Working Persons	Ability to step forward	(1)(2)(3)
		Ability to think through	(1)(2)(3)
		Ability to work in a team	(1)(2)(3)
Professional ethics			(2)(3)

12. Evaluation

Goals	Evaluation method & point allocation					
	Examination	Quiz	Reports	Presentation	Deliverables	Discussion
(1)			O			O
(2)			O			O
(3)			O			O
(4)			O			O
(5)						
(6)						
(7)						
(8)						
Allocation			50			50

13. Evaluation Criteria

Examination	
Quiz	
Reports	The students are requested to submit powerpoint slides which are used in lesson 14-15. The presentation is on what you learned and what you'd like to achieve as a leader.
Presentation	

Deliverables	
Other	Discussion is "discussion in the classroom". The students are required to speak up as a leader.

14. Active Learning

Hourly percentage of active learning within the whole class time	50%

1	Active learning such as problem solving assignment using the knowledge and skills acquired in class.	Sometimes
2	Active learning such as group works and discussions.	All the time
3	Outcome presentations and feedbacks.	Sometimes
4	Students actively make decisions on how the class should be conducted.	Sometimes

15. Notes

Discussion during the class is considered to be highly appreciated.

16. Course plan

(Notice) This plan is tentative and might be changed at the time of delivery

Lesson 1: Understand the importance of leadership for ICT project	Lecture 30min. Exercise 60 min.

Orientation/ Self-Introduction
Typical leaders/Steve Jobs, Nelson Mandela, etc
Why leadership is so important in any project?

Lesson 2: Elements of leadership & Initial Self-assessment	Lecture 30min. Exercise 60 min.

Elements of leadership (conceptual & Human and so on)
Initial Self-Assessment as a leader

Lesson 3: Vision	Lecture 30min. Exercise 60 min.

Vision plays a significant role in leadership
What is vision?
Vision planning exercise
SDGs are very important as a leader.

Lesson 4: Setting goals	Lecture 30min.
	Exercise 60 min.

How to set goals effectively
SMART ways to set goals
Goal setting exercise

Lesson 5: Task & Team building	Lecture 30 min.
	Exercise 60 min.

How to allot task
Importance of team building
How to make effective collaborative team

Lesson 6: Situational Leadership	Lecture 30 min.
	Exercise 60 min.

What is situational leadership
How to assess followers situation
Four categories of situational leadership

Lesson 7: Motivation	Lecture 30 min.
	Exercise 60 min.

Basic motivation theory
How to motivate others
Motivation exercise

Lesson 8: Power theory	Lecture 30 min.
	Exercise 60 min.

Power theory is a powerful tool to influence others
Basic power theory and how to implement it in each occasion
Power theory exercise

Lesson 9 : Feedback	Lecture 30 min.
	Exercise 60 min.

Feedback is crucially important as a leader but very difficult!
Effective ways to give feedback to each other
Feedback exercise

Lesson 10 : Coaching	Lecture 30 min.
	Exercise 60 min.

What is coaching?
In which occasion coaching is effective?
Coaching exercise

Lesson 11 : Facilitation	Lecture 30 min.
	Exercise 60 min.

Leaders need to facilitate discussions
Basic skills as a facilitator
Facilitation exercise

Lesson 12 : Cross Cultural Leadership & Ethical Leadership	Lecture 30 min.
	Exercise 60 min.

Cross cultural leadership plays a significant role in globalized society
Important elements for cross cultural leadership
Japanese style & African style & Middle Eastern Style Leader Ethics is a key factor as a leader
Consider the earthship

Lesson 13 : Presentation as a leader	Presentation 180 min.

Present your vision and future goals as a leader one by one

Lesson 14 : Presentation as a leader	Presentation 180 min.

Present your vision and future goals as a leader one by one

Lesson 15 Volunteering & Social Activities

In order to be a great leader, it is very important to join something and do something as a leader. During this lecture, the lecturer propose several opportunities for volunteering or social activities. SDGs card game will be conducted in person (on site).