

1. Course Code

2271

2. Course Title

S71e: Leadership Development Exercises

3. Teacher

YAMANAKA, Toshiyuki

4. Term

Fall 2

5. Course Requirements (Courses / Knowledge for this course) and Important Information

Everybody who wants to become a leader is highly welcome.

6. Course Overview and Objectives

In order to achieve vision & goals, leadership plays a crucially important role. Leadership is not only for CEOs or politicians but also for every business person. In this lecture, we focus on practical skills rather than theory. There are many practical exercises including real activities. All the lectures are very interactive. After finishing this lecture, every student will surely become a great leader.

7. Course Outline

- 1 Lesson 1: Understand the importance of leadership for ICT project
- 2 Lesson 2: Elements of leadership & Initial Self-assessment
- 3 Lesson 3: Vision
- 4 Lesson 4: Setting goals
- 5 Lesson 5: Task & Team building
- 6 Lesson 6: Situational Leadership
- 7 Lesson 7: Motivation
- 8 Lesson 8: Power theory
- 9 Lesson 9 : Feedback
- 10 Lesson 10 : Coaching
- 11 Lesson 11 : Facilitation
- 12 Lesson 12 : Cross Cultural Leadership
- 13 Lesson 13 : Ethical Leadership
- 14 Lesson 14 : Presentation as a leader
- 15 Lesson 15 Presentation as a leader
- 16

8. Textbooks (Required Books for this course)

To be noticed.

9. Reference Books (optional books for further study)

To be noticed.

10. Course Goals (Attainment Targets)

- (1) The students can understand the importance of leadership and explain what leadership is.
- (2) The students can have their own visions and strategies as a leader.
- (3) The students can implement basic skills such as how to influence others.
- (4) The students can make business plans or government policies as a leader.
- (5)
- (6)
- (7)
- (8)

11. Correspondence relationship between Educational goals and Course goals

Educational goals of the school			Course Goals
High level ICT skills	Basic academic skills		
	Specialized knowledge and literacy		
Human skill (Tankyu skill)	Ability to continually improve own strengths		(2)(3)
	Ability to discover and resolve the problem in society	Problem setting	(2)(3)(4)
		Hypothesis planning	(2)(3)(4)
		Hypothesis testing	(2)(3)(4)
		Practice	(2)(3)(4)
	Fundamental Competencies for Working Persons	Ability to step forward	(1)(2)(3)
		Ability to think through	(1)(2)(3)
		Ability to work in a team	(1)(2)(3)
Professional ethics			(2)(3)

12. Evaluation

Goals	Evaluation method & point allocation					
	examination	Quiz	Reports	Presentation	Deliverables	Discussion
(1)			○			○
(2)			○			○
(3)			○			○
(4)			○			○
(5)						
(6)						
(7)						
(8)						
Allocation			50			50

13. Evaluation Criteria

Examination	
Quiz	
Reports	The students are requested to submit powerpoint slides which are used in lesson 14-15. The presentation is on what you learned and what you'd like to achieve as a leader.
Presentation	
Deliverables	
Other	Discussion is "discussion in the classroom". The students are required to speak up as a leader.

14. Active Learning

Hourly percentage of active learning within the whole class time		50%
1	Active learning such as problem solving assignment using the knowledge and skills acquired in class.	Sometimes
2	Active learning such as group works and discussions.	All the time
3	Outcome presentations and feedbacks.	Sometimes
4	Students actively make decisions on how the class should be conducted.	Sometimes

15. Notes

Discussion during the class is considered to be highly appreciated.

16. Course plan

(Notice) This plan is tentative and might be changed at the time of delivery

Lesson 1: Understand the importance of leadership for ICT project	Lecture 30min. Exercise 60 min.
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Orientation/ Self-Introduction

Typical leaders/Steve Jobs, Nelson Mandela, etc

Why leadership is so important in any project?

Lesson 2: Elements of leadership & Initial Self-assessment	Lecture 30min. Exercise 60 min.
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Elements of leadership (conceptual & Human and so on)

Initial Self-Assessment as a leader

Lesson 3: Vision	Lecture 30min. Exercise 60 min.
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Vision plays a significant role in leadership

What is vision?

Vision planning exercise

SDGs are very important as a leader.

Lesson 4: Setting goals	Lecture 30min. Exercise 60 min.
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How to set goals effectively

SMART ways to set goals

Goal setting exercise

Lesson 5: Task & Team building	Lecture 30 min. Exercise 60 min.
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How to allot task

Importance of team building

How to make effective collaborative team

Lesson 6: Situational Leadership	Lecture 30 min. Exercise 60 min.
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What is situational leadership

How to assess followers situation

Four categories of situational leadership

Lesson 7: Motivation	Lecture 30 min. Exercise 60 min.
Basic motivation theory How to motivate others Motivation exercise	
Lesson 8: Power theory	Lecture 30 min. Exercise 60 min.
Power theory is a powerful tool to influence others Basic power theory and how to implement it in each occasion Power theory exercise	
Lesson 9 : Feedback	Lecture 30 min. Exercise 60 min.
Feedback is crucially important as a leader but very difficult! Effective ways to give feedback to each other Feedback exercise	
Lesson 10 : Coaching	Lecture 30 min. Exercise 60 min.
What is coaching? In which occasion coaching is effective? Coaching exercise	
Lesson 11 : Facilitation	Lecture 30 min. Exercise 60 min.
Leaders need to facilitate discussions Basic skills as a facilitator Facilitation exercise	
Lesson 12 : Cross Cultural Leadership	Lecture 30 min. Exercise 60 min.
Cross cultural leadership plays a significant role in globalized society Important elements for cross cultural leadership Japanese style & African style & Middle Eastern Style Leader Ethics is a key factor as a leader Consider the earthship	

Lesson 13 : Ethical Leadership

Presentation 180 min.

Discussion on ethical leadership.

Lesson 14 : Presentation as a leader

Presentation 180 min.

Present your vision and future goals as a leader one by one

Lesson 15 Presentation as a leader

Present your vision and future goals as a leader one by
